SUBJECT: CANCELLATION OF JANUARY 7, 2014 CITY COUNCIL MEETING

SOURCE: ADMINISTRATION

COMMENT: The City Council has cancelled the first Council meeting in January for the past ten years due to staff workloads and efforts to conform to the vacation and administrative leave policies by relevant management and support personnel. In light of this, the item is again being presented for Council's consideration.

If the January 7<sup>th</sup> meeting is not held, the next regularly scheduled meeting would be January 21, 2014. However, should a necessity arise, a special meeting could be conducted to expedite any item which might require immediate action.

RECOMMENDATION: That the City Council cancel the January 7, 2014 Council Meeting.

Item No. 6

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